

Second Meeting of the Advisory Board of the Santiago Network

04 July 2024, Geneva

Summary of Decision Points

[As adopted]

1. Opening of the Meeting

The second meeting of the Santiago network Advisory Board was held in Geneva, Switzerland on 04 July 2024. It was preceded by informal consultations from 2-3 July 2024 that focused on providing guidance and inputs to the interim secretariat on the guidelines on the designation of OBNEs and modalities for technical assistance. In addition, the Board considered the results framework and budget, which will contribute to the operationalization of technical assistance under the Santiago network.

Welcome remarks were provided by the Co-Chairs.

2. Adoption of the agenda

The Advisory Board adopted the provisional agenda as contained in document SNAB/2024/2/01.Rev.2¹.

3. Organizational Matters

The Advisory Board members and representatives participating in the meeting are listed in Annex 1.

4. Secretariat recruitment

Director

The host shared information on the process and status of the recruitment of the director of the Santiago network secretariat.

The Advisory Board welcomed the updates provided by the host and asked the host to keep the Board regularly updated on the recruitment process, following a merit-based, open and transparent process as outlined in decision 6/CMA.5, endorsed by decision 2/CP.28. The Advisory Board also asked the host to share a high-level summary from the selection panel, including the profile of the selected candidate as soon as the decision on selection is made.

Other staff and regional officers

The host shared the process and status of recruitment of other staff of the secretariat.

The Advisory Board appreciated the information and updates on the selection of other staff of the secretariat. The Board asked the host to keep the Advisory Board informed on the process of advertisements and recruitments of such staff.

The Advisory Board also asked the host to update on how the regional and subregional UNDRR and UN offices could be used to provide relevant services and support to the Santiago network, and agreed to initiate discussions on the number and locations of regional officers in the next meeting of the Board under the agenda item on secretariat recruitment.

¹ <https://santiago-network.org/second-advisory-board-meeting>

5. Guidelines on preventing potential and addressing actual and perceived conflicts of interest

The UNFCCC secretariat presented the updated guidelines on preventing potential and addressing actual and perceived conflicts of interest. The Advisory Board provided feedback and suggestions on the draft and asked the UNFCCC secretariat to reflect these changes in a revised draft to be shared by the beginning of August. The Advisory Board will consider the revised draft in its next meeting with a view to approving the guidelines at its third meeting.

6. Rules of procedure of the Advisory Board

The working group on rules of procedure, established in the first Advisory Board meeting, presented an update of their work and proposed further intersessional work and successive engagement with the full Advisory Board with the aim of approving the rules of procedure intersessionally following the process outlined below.

Process for intersessional decision making:

The interim secretariat, with the approval of the Co-Chairs, shall transmit to Advisory Board members proposed decisions for intersessional approval with the invitation to approve the decision on a non-objection basis in a period of up to 14 days and no less than 7 days. At the expiration of the period prescribed for replies, the decision will be deemed approved unless there is an objection received in writing.

If an objection has been received, the Co-Chairs will work through the objection with the Advisory Board member directly. If the objecting Board member upholds his/her objection following discussion with the Co-Chairs, the item will be considered by the Board at its third meeting.

The Secretariat shall circulate all written comments and objections to Board members and notify all the Board members of the actions taken pursuant to this paragraph.

7. Santiago network strategy & results framework

The Advisory Board discussed the draft result framework and requested the interim secretariat to propose a revised result framework, based on the feedback for possible approval intersessionally, before the third Advisory Board meeting.

8. Santiago network indicative multi-year budget

The Advisory Board recalled the estimated budget for 2024 adopted in its first meeting. The Advisory Board engaged on and took note of the discussion papers presenting budget scenarios and agreed to continue the discussion on the indicative multi-year budget in the next meeting. The Advisory Board further asked the interim secretariat to report back on how pledges are being turned into contributions to ensure transparency, while initiating the development of a resource mobilization strategy.

9. Guidelines on designation of OBNEs

The interim secretariat presented the updated draft guidelines for the designation of organizations, bodies, networks and experts (OBNEs) as members of the Santiago network (contained in document SNAB/2024/2/06.Rev1). Comments and feedback received from the Advisory Board members and representatives, and observers, received intersessionally, had been incorporated into the document.

The Advisory Board approved the guideline and instructed the interim secretariat to initiate the process of designating OBNEs as members of the Santiago network.

10. Procedures for responding to requests for technical assistance, including for urgent response

The interim secretariat presented the draft guidelines and procedures for responding to requests for technical assistance (contained in document SNAB/2024/2/07).

The Advisory Board considered the guideline on technical assistance and provided feedback to the interim secretariat, instructing the interim secretariat to share an updated revised draft in one week for further consultation and possible intersessional approval.

The Advisory Board also asked the interim secretariat to engage with requests for technical assistance that have been received during the period where the UNFCCC secretariat was serving as interim secretariat.

The Advisory Board further asked the interim secretariat to prepare workshops in LDCs and SIDS and update the Advisory Board on its progress in the third meeting.

11. Guidelines on managing funding

The interim secretariat presented a zero draft guideline on managing funding, The Advisory Board provided comments and feedback, and agreed to provide written comments by 20 July 2024. The AB asked the interim secretariat to respond to them intersessionally, incorporate the feedback and present an updated draft in the third meeting for approval.

12. High-level dialogue of the new funding arrangements

The Advisory Board discussed the importance of working with the new fund to respond to loss and damage, and develop and strengthen necessary coordination and complementarity.

The Advisory Board mandated the Co-Chairs to contact the Co-Chairs of the Fund for responding to loss and damage on the progress made so far in the operationalisation of the Santiago network. The Advisory Board will develop a strategy of engagement in the high-level dialogue of the new funding arrangements.

13. Date and venue of the next meeting

The Advisory Board agreed to hold its third meeting from 4-6 September 2024, with a closed meeting on 3 September 2024 in Bonn, Germany, back-to-back with the twenty-first meeting of the Executive Committee of the Warsaw International Mechanism (ExCom)².

The Advisory Board further discussed the importance of holding its meetings in developing countries, when not convened in conjunction with the ExCom meetings, and decided to discuss this further in its third meeting.

14. Any Other Matters

The Advisory Board decided to have a standard practice of holding closed informal sessions at the start of its regular meetings.

The Advisory Board also decided to continue discussing ways of working at its informal session during its third meeting. The Advisory Board further emphasized the importance of effective communication in the Board and asked to strengthen it further. This included regular information exchange between the Co-Chairs and the members.

The Advisory Board asked the interim secretariat to continue with the practice of regular information sharing with the Advisory Board and to strengthen this, including through consistently sharing documents in advance of meetings.

² <https://unfccc.int/event/WIMExCom21>

15. Closure of the meeting

Following a statement by the incoming COP presidency, Azerbaijan, represented by Mr Farid Osmanov, the second Advisory Board meeting was declared closed.

Annex I – List of Participants

| # | Groups | Name |
|------------------------|----------------------------------|-----------------------------------|
| Members | | |
| 1 | Africa | Mr. Alpha Kaloga (Co-Chair) |
| 2 | Africa | Mr. Rachid Tahiri |
| 3 | Asia-Pacific | Mr. Akio Takemoto (Co-Chair) |
| 4 | GRULAC | Mr. Kenel Delusca |
| 5 | GRULAC | Ms. Belen Reyes |
| 6 | WEOG | Ms Sierra Woodruff (virtual) |
| 7 | WEOG | Ms. Leona Hollasch |
| 8 | SIDS | Ms. Camila Minerva |
| 9 | LDCs | Mr. Idy Niang |
| 10 | WIM Executive Committee | Ms. Angela Patricia Rivera Galvis |
| 11 | WIM Executive Committee | Ms. Stella Brožek-Everaert |
| Representatives | | |
| 1 | Women & Gender Constituency | Ms Tetet Lauron |
| 2 | Indigenous peoples organizations | Mr Gideon Sanago |
| 3 | Children & Youth | Mr Samuel Okorie |

There were 146 registered observers, with 45 participating in-person and 101 virtual. Of the registration received, 37 were from Parties, 23 from IGOs, and 81 from NGOs.