

**Sixth Meeting of the  
Advisory Board of the  
Santiago Network**

SNAB/2026/06/11

24–26 September 2025  
Geneva, Switzerland**Report of the Meeting****1. Opening of the meeting**

1. The outgoing Co-Chairs, Ms. Angela Rivera and Ms. Stella Brozek-Everaert, opened the meeting on 24 March 2026.

**2. Election of the Co-Chairs of the Advisory Board**

2. The Advisory Board elected by acclamation Ms. Leona Hollasch and Mr. Idy Niang as Co-Chairs for a term of one year commencing at its sixth meeting, pursuant to paragraph 14 of the Rules of procedure. The Advisory Board also expressed appreciation to Ms. Angela Rivera and Ms. Stella Brozek-Everaert for serving as Co-Chairs beginning in March 2025.

**3. Adoption of the agenda and organization of work**

3. The Advisory Board adopted the agenda as contained in document SNAB/2026/06/01/Rev.1, amended to include an additional item 'Performance process of the Santiago Network Secretariat Director' as item 11 with the subsequent items renumbered accordingly.
4. The Advisory Board agreed on the schedule of work as contained in document SNAB/2026/06/01/Rev.1/Add.2/Rev.1, to be updated as needed during the course of the meeting.

**4. Reports to the Advisory Board****a. Report on the activities of the Secretariat**

5. The Advisory Board took note of the Report on the activities of the Secretariat as contained in document SNAB/2026/06/02.

6. The Advisory Board requested the Secretariat to:
  - a. Include more quantitative data on the operations of the Santiago Network, including membership and technical assistance, in subsequent reports to the Advisory Board.
  - b. Continue to enhance support to National Liaisons to the Santiago Network Secretariat/UNFCCC National Focal Points, in line with the Santiago Network Outreach and engagement strategy (SNAB/2025/05/07/Rev.1), to facilitate their efficient engagement, including engagement with Members, throughout the lifecycle of technical assistance.
  - c. Prepare a capacity analysis of the full Secretariat structure to identify gaps and avenues of support from the co-hosts and Members of the Network no later than the eighth meeting of the Advisory Board.

**b. Report on the activities of the Co-Chairs**

7. The Advisory Board took note of the Report of the Co-Chairs as contained in document SNAB/2026/06/03.

**c. Reports from subcommittees and task force**

8. The Advisory Board took note of the Reports from subcommittees and task force as contained in document SNAB/2026/06/04.
9. The Advisory Board, in line with Decision 3.3.5 adopted at its fifth meeting, reviewed the mandate of the Task Force on Outreach and concluded that the task force has fulfilled its mandate.
10. The Advisory Board designated Ms. Maria Fernanda Souza to replace Mr. Idy Niang on the Conflict of Interest Subcommittee.

## **5. Operationalization of the Santiago Network**

**a. Membership of the Santiago Network**

11. The Advisory Board welcomed the progress made in expanding and diversifying the membership, with the Network comprising 108 Members as of 24 March 2026, including an increased number of Members whose work focuses on women, children and youth, and Indigenous Peoples, and local and community-based Members, and requested the Secretariat to:
  - a. Continue expanding the membership of the Network to include national and local organizations, bodies, networks and experts (OBNEs), including within developing countries.

- b. Foster collaboration among Members, including for the formation of consortia to respond to requests for technical assistance, and in sharing knowledge and information within the network.
- c. Make disaggregated information about the Santiago Network membership available in its reporting to the Advisory Board, including regional and national representation and types of expertise.
- d. To consider, as part of its review of the Guidelines for the designation of OBNEs as Members of the Santiago Network, as contained in document SNAB/2024/2/06.Rev.2, the simplification of the membership guidelines and process, for consideration by the Advisory Board at its seventh meeting.

**b. Catalyzing technical assistance**

- 12. The Advisory Board welcomed the progress made in catalyzing technical assistance, with eight active technical assistance requests at various stages and a growing pipeline of more than 20 formally submitted requests. The Advisory Board also welcomed the Secretariat's engagement with proponents and encouraged the continued capture of lessons from early delivery, including through the establishment of feedback loops, and the sharing of those lessons with the Advisory Board.
- 13. The Advisory Board requested the Secretariat to:
  - a. Consider, in its review of the Guidelines and procedures for responding to requests of technical assistance as contained in document SNAB/2024/3/06.Rev.2, the lessons learned from the processing of technical assistance requests, and to take into account the specificities of affected communities, local contexts, vulnerabilities and risks, for consideration by the Advisory Board at its seventh meeting.
  - b. Advance its support to LDCs and SIDS in the development of technical assistance requests, including through targeted outreach efforts.
  - c. Focus outreach and engagement efforts, in coordination with National Liaisons to the Santiago Network Secretariat and based on identified gaps and lessons learned, to stimulate demand-driven requests for technical assistance across regions, considering, where appropriate, joint outreach with the WIM Executive Committee and the Fund for responding to Loss and Damage (FRLD) to their respective contact points and focal points.

## **6. Additional procedures for the participation of Observers: Recommendations from the Task Force on Outreach**

14. The Advisory Board, having considered Additional procedures for the participation of Observers: Recommendations from the Task Force on Outreach as contained in document SNAB/2026/06/05/Rev.2, encouraged the Secretariat to continue its current inclusive approach and recommended the Secretariat to implement the procedures for observer participation as appropriate.

## **7. Santiago Network Results Framework**

15. The Advisory Board approved the revised Santiago Network Results Framework as contained in document SNAB/2026/06/06/Rev.1, aligned with the Santiago Network Strategy 2026–2028.
16. The Advisory Board requested the Secretariat to develop the Monitoring, Evaluation, Accountability and Learning (MEAL) Framework, to be considered by the Advisory Board at its seventh meeting, in alignment with the Santiago Network Results Framework, as contained in document SNAB/2026/06/06/Rev.1.

## **8. Budgetary matters**

### **a. Status of resources**

17. The Advisory Board took note of the Report on the status of resources of the Santiago Network as contained in document SNAB/2026/06/07.

### **b. Report on execution of the Santiago Network budget**

18. The Advisory Board took note of the Report on the status of resources of the Santiago Network as contained in document SNAB/2026/06/07 and Report on the execution of the Santiago Network budget as contained in document SNAB/2026/06/08.

## **9. Complementarity and coherence**

### **a. Collaboration with the WIM Executive Committee, including on terms of reference for the regular report on loss and damage pursuant to Decision -/CP.30 -/CMA.7.**

19. The Advisory Board endorsed the key messages for engagement with the WIM Executive Committee included in the document on Complementarity and coherence: Collaboration with the WIM Executive Committee and with the Fund

for responding to Loss and Damage, as contained in document SNAB/2026/06/09, to guide continued collaboration with the Committee.

20. The Advisory Board requested its Co-Chairs to continue collaboration, including developing joint activities of both bodies in line with the document on *Complementarity and coherence: Collaboration with the WIM Executive Committee and with the Fund for responding to Loss and Damage*, SNAB/2026/06/09, in collaboration with the Co-Chairs of the WIM Executive Committee.
21. The Advisory Board agreed to the roadmap to prepare the terms of reference for the regular report on loss and damage, as contained in Annex I to this report, with a view to their adoption at the seventh meeting of the Advisory Board, in line with decision -/CMA.7 endorsed by decision -/CP30.
22. The Advisory Board established a drafting group comprising of up to 6 members and representatives, with Aayush Dwivedi, Alpha Kaloga, Camila Minerva Rodríguez, Idy Niang and Muriel Gschwend, and with the possibility for the additional space to be filled by new members to be elected intersessionally, for preparing the draft terms of reference, in line with the roadmap referred to in paragraph 20 above, taking into account the document on Considerations for the preparation of terms of reference for a regular report on loss and damage, feedback and inputs received during the joint informal session with the Executive Committee on 23 March 2026 and during this meeting, as well as the benchmarking exercise conducted by the Secretariat.
23. The Advisory Board requested the Secretariat to share relevant updates from the WIM Executive Committee, including its thematic expert groups, with the Advisory Board.

**b. Collaboration with the Fund for responding to Loss and Damage, including on the country support system pursuant to Decision B.7/D.8.**

24. The Advisory Board endorsed the key messages for engagement with the FRLD as contained in the document on *Complementarity and coherence: Collaboration with the WIM Executive Committee and with the Fund for responding to Loss and Damage*, SNAB/2026/06/09.
25. The Advisory Board requested its Co-Chairs and the Secretariat to invite the Co-Chairs of the Board of the FRLD and the FRLD Secretariat to continue exploring options for increased coherence and complementarity of Santiago Network technical assistance delivery with the FRLD's Country Support System at the operational level.
26. The Advisory Board agreed that the Co-Chairs may, if deemed necessary, and in light of progress in the discussions between the Co-Chairs of the FRLD and of the

Santiago Network, and consistent with the respective decisions of their governing bodies, propose for the Advisory Board's consideration, the convening of an extraordinary meeting virtually. Any such meeting shall be conducted in line with the Rules of procedure of the Advisory Board, and shall aim to support its ongoing work, including the review of the Guidelines and procedures for responding to requests of technical assistance as contained in document SNAB/2024/3/06.Rev.2. Any outcomes shall remain subject to the decision-making procedures of the Advisory Board.

27. The Advisory Board requested its Co-Chairs to engage with the Co-Chairs of the Board of the FRLD to identify opportunities for the Director of the Santiago Network Secretariat to update the Board of the FRLD, including at its meetings, on the relevant work of the Santiago Network.
28. The Advisory Board welcomed the ongoing collaboration between the Secretariats of the Santiago Network and FRLD in the development of policy and operational documents as relevant to their operations, and encouraged further joint action at the operational level in line with the Letter of intent signed between the Secretariats of the Santiago Network and FRLD<sup>1</sup>, including enhancing understanding of the complementarity and functioning in their respective roles.
29. The Advisory Board invited National Liaisons of the Santiago Network/UNFCCC National Focal Points to coordinate, as appropriate, with FRLD Focal Points to ensure complementarity and avoid duplication at the national level.

## **10. Dates and venue for SNAB 7**

30. The Advisory Board, having considered the dates and venue of the seventh meeting of the Advisory Board as contained in document SNAB/2026/06/10/Rev.1:
  - a. Confirmed that the seventh meeting of the Advisory Board will take place from Tuesday, 29 September 2026 to Thursday, 1 October 2026, with an informal meeting on Monday, 28 September 2026.
  - b. Welcomed the offer from the government of Japan to host the seventh meeting of the Advisory Board.
  - c. Decided that the meeting will be held in Tokyo, Japan.
  - d. Requested the Secretariat to continue its engagement with the government of Japan to ensure that the necessary arrangements are in place for the

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<sup>1</sup> Letter of intent signed on 7 February 2025.

meeting of the Advisory Board, including privileges and immunities for the Advisory Board in line with existing practice.

#### **11. Secretariat (2026 onwards)**

31. The Advisory Board adopted the performance review process of the Director of the Santiago Network Secretariat as contained in Annex I to this report.

#### **12. Any other matters**

32. The Advisory Board did not raise any other matters under this agenda item.

#### **13. Report of the meeting**

33. The Advisory Board adopted the report of the meeting.

#### **14. Closure of the meeting**

34. The Co-Chairs declared the meeting closed.

## Annex I. Roadmap towards the adoption of Terms of Reference for the loss and damage report at the seventh meeting of the Advisory Board

Decision -/CMA.7 endorsed by decision -/CP.30 requests the Santiago Network Advisory Board to prepare terms of reference, in consultation with the Executive Committee, for the preparation of a regular report on loss and damage no later than its seventh meeting. This roadmap outlines the milestones toward achieving that objective.

Date	Milestone	Key input/action
March 24-26	SNAB 6 decision	Establishment of a <b>small drafting group</b> under the SNAB. Request the <b>drafting group</b> , supported <b>by the Secretariat</b> , to develop a zero draft for SNAB written comments within a set period.
April	Drafting group develops <b>Draft 0</b>	<b>Drafting Group develops Draft 0</b> taking into consideration SNAB and ExCom feedback during the SNAB 6 informal meeting.
April	ExCom Meeting	<b>ExCom</b> considers further inputs to the SNAB
April - May	SNAB inputs	<b>SNAB review and feedback</b> on Draft 0 during a two-week period.
May	Drafting group develops <b>Draft 1.0</b>	Written inputs on Draft 0 from SNAB. Outcome: <b>Draft 1.0</b> to be shared with SNAB and ExCom two weeks in advance of the structured consultation.
June 8-18	June Climate Meetings (SB64)	<b>Structured consultation</b> (hybrid) between SNAB and ExCom based on Draft 1.0. The consultation may include engagement with its relevant expert groups, pending confirmation by the ExCom.
July	Drafting group develops <b>Draft 2.0</b> .	Drafting group develops <b>Draft 2.0</b> taking into consideration SNAB and WIM Executive Committee feedback during the structured consultation in the margins of SB64.
August	SNAB informal meeting	<b>Drafting group presents Draft 2.0</b> for SNAB feedback.
August-September	Drafting group develops Final draft	Final draft developed taking into consideration SNAB inputs during the informal meeting.
September	SNAB 7 publication	Publication of final draft TORs for SNAB7.
September	SNAB 7 meeting	Adoption of TORs at SNAB7.

## **Annex II: Performance Review Process for the Director of the Santiago Network Secretariat**

In accordance with [Decision 12/CMA.4 Annex I](#), paragraph 15; and [Decision 6/CMA.5 Annex I](#), paragraph 31, which establish that the Director is accountable to UNOPS for administrative effectiveness and efficiency and to the Advisory Board for the effective implementation of the functions of the Santiago Network, the following process is adopted:

### **1. Objective setting at commencement of the performance period (January-March)**

At the commencement of the performance period, the Co-Chairs and the Director shall discuss and agree on annual objectives aligned with:

- a. the functions and mandates of the Santiago Network; and
- b. the work programme approved by the Advisory Board for the given year;

The Director shall input the objectives into the UNOPS system by the end of March deadline.

### **2. End-of-year feedback (December-January)**

For the purposes of the performance evaluation at the end of the performance period, the Co-Chairs shall seek feedback from Advisory Board members and representatives through consultations organized by regional group or constituency.

### **3. Preparation of consolidated assessment (January-February)**

The Co-Chairs shall prepare the performance appraisal of the Director for the respective cycle, considering the views expressed by the Advisory Board during the consultations.

### **4. Transmission of the performance assessment (February)**

The Co-Chairs shall:

- a. transmit the performance appraisal referred to the UNOPS delegated authority for inclusion within the Performance Review and Assessment (PRA) system;
- b. share the performance appraisal with the Advisory Board for their information, on a confidential basis.

### **5. Finalization of appraisal by UNOPS (February)**

Upon receipt of the performance appraisal from the Advisory Board, as transmitted by the Co-Chairs, the UNOPS delegated authority shall record and finalize the Director's performance appraisal within its internal systems by the end of February deadline.

### **Annex III - List of intersessional decisions**

In accordance with paragraph 54 of the Rules of procedure, the decisions approved between the fifth and sixth meetings of the Advisory Board are recorded in this report as follows:

**SNAB/2025/ISD/07:** Intersessional decision on 'Appointment of Muriel Gschwend as a member of the Budget Subcommittee' was transmitted to the Advisory Board on 28 October 2025 with a no-objection period ending on 18 November 2025. The decision was adopted.

*'The Advisory Board, having reviewed the document "Appointment of member to the Budget Subcommittee";*

*(a) Approves the appointment of Muriel Gschwend as a member of the Budget Subcommittee, in line with the Terms of Reference of the Budget Subcommittee.'*

**SNAB/2026/ISD/08:** Intersessional decision on 'Observer participation in the exceptional meeting of the Advisory Board in February 2026' was transmitted to the Advisory Board on 22 January 2026 with a no-objection period ending on 29 January 2026. The decision was adopted.

*'The Advisory Board,*

*(a) Decides that the exceptional meeting of the Advisory Board, scheduled for 12 February 2026, will not be open to observers.'*

**SNAB/2026/ISD/09:** Intersessional decision on 'Process for the 2025 performance review of the Director of the Santiago Network Secretariat' was transmitted to the Advisory Board on 27 February 2026 with a no-objection period ending on 06 March 2026. The decision was adopted.

*The Advisory Board,*

*Recalling decision 12/CMA.4, Annex I, paragraph 15, endorsed by decision 11/CP.27 and decision 6/CMA.5, Annex I, paragraph 31, endorsed by decision 2/CP.28, which establish that the Director of the Santiago Network Secretariat is accountable to the Advisory Board for the effective implementation of the functions of the Santiago Network,*

- 1. Requests the Co-Chairs to facilitate the evaluation of the performance of the Director for the 2025 performance cycle on the basis of the mandates given to the Secretariat for that period, in line with the functions of the Santiago Network, and the Director's performance objectives for 2025;*
- 2. Further requests that, for the evaluation referred to in paragraph 1 above, the Co-Chairs follow an ad hoc process consisting of:*
  - a. consultations with Advisory Board members and representatives, organized by regional group or constituency and facilitated by the Co-Chairs; and*
  - b. preparation by the Co-Chairs of the performance appraisal of the Director for the 2025 cycle, considering the views expressed by the Advisory Board during the consultations.*
- 3. Also requests the Co-Chairs to:*
  - a. transmit the performance appraisal referred to in paragraph 2 (b) above to the UNOPS delegated authority for inclusion within the Performance Review and Assessment (PRA) system;*
  - b. share the performance appraisal referred to in paragraph 2 (b) above with the Advisory Board for their information, on a confidential basis.*
- 4. Decides to consider, at its sixth meeting, the establishment of a standing performance review and assessment process for subsequent performance cycles of the Director of the Santiago Network Secretariat.*