

**Fifth Meeting of the
Advisory Board of the
Santiago network**

SNAB/2025/05/16

2-4 September 2025
Geneva, Switzerland

Report of the Meeting

1. Opening of the meeting

The Co-Chairs opened the meeting on 2 September 2025.

2. Adoption of the agenda and organization of work

2.1 The Advisory Board adopted the agenda as contained in document SNAB/2025/05/01/Rev.1.

3. Report to the Advisory Board

a. Report on the activities of the Secretariat

3.1 The Advisory Board took note of the Report on the activities of the Secretariat as contained in document SNAB/2025/05/02.

b. Report on the activities of the Co-Chairs

3.2 The Advisory Board took note of the Report of the Co-Chairs as contained in document SNAB/2025/05/03.

c. Reports from subcommittees and task force

3.3 The Advisory Board:

3.3.1 Noted the reports from the subcommittees and the task force and took note of the Reports from subcommittees and task force as contained in document SNAB/2025/05/04.

3.3.2 Adopted the Terms of Reference of the Budget Subcommittee (SNAB/2025/05/04/Add.1), the Conflict of Interest Subcommittee (SNAB/2025/05/04/Add.2) and the Task Force on Outreach (SNAB/2025/05/04/Add.3).

3.3.5 Decided to review the mandate of the Task Force on Outreach at its sixth meeting, including its continuation beyond the sixth meeting, and to review its subcommittees, panels, working groups and task forces at regular intervals, including considering developing a standard template for terms of reference to facilitate the orderly, fair and efficient working of the Advisory Board.

3.4 The Advisory Board took note of the interest of Muriel Gschwend to be a member of the Budget Subcommittee.

3.5 The Advisory Board requested the Task Force on Outreach to recommend additional procedures for enhancing the effectiveness of participation of observers in the meetings of the Advisory Board for consideration by the Advisory Board at its sixth meeting. To inform the consideration of the Task Force on this matter, the Advisory Board invited members and representatives to submit views to the Secretariat on ways to enhance the effectiveness of participation of observers in the meetings of the Advisory Board, 60 days prior to the sixth meeting of the Advisory Board.

4. Status of resources

4.1 The Advisory Board took note of the report presented by the Secretariat, as contained in document SNAB/2025/05/15, and asked the Budget Subcommittee to review the presentation on the status of resources before Advisory Board meetings.

5. Operationalization of the Santiago network

a. Membership of the Santiago network

5.1 The Advisory Board welcomed the progress made on membership in the Santiago network and noted the efforts undertaken to reach underrepresented groups, particularly women, children and youth, and Indigenous Peoples constituencies, and requested the Secretariat to:

5.1.1 Enhance efforts to further diversify the membership of the Santiago network, including at the national and subnational/local levels.

5.1.2 Continue to enhance the usability of the Santiago network portal and website, including allowing for filtering of Members by topics relevant to averting, minimizing and addressing loss and damage and type of organizations, bodies, networks and experts (OBNEs).

5.1.3 Translate the guidelines for the designation of organizations, bodies, networks and experts as members of the Santiago network into the remaining UN languages.

5.1.4 Consider lessons learnt from engaging with OBNEs, and those that are Members, to continue to build the network and strengthen communities of practice.

b. Catalyzing technical assistance

5.2 The Advisory Board welcomed the progress made regarding requests for technical assistance, commended the significant outreach and engagement with potential proponents of technical assistance since the fourth meeting of the Advisory Board, and acknowledged the positive developments with regards to the increased number of requests for technical assistance. The Advisory Board requested the Secretariat to:

5.2.1 Further expedite the support provided to proponents for technical assistance, including diverse local actors and vulnerable communities.

5.2.2 Continue its efforts on outreach to and engagement with national liaisons to the Santiago network Secretariat and the UNFCCC National Focal Points.

5.2.3 Develop standardised procedures to support proponents in making requests for technical assistance.

c. Managing funding provided for technical assistance

5.3 The Advisory Board noted the intersessional decision on the approach to determine the minimum percentage of technical assistance funded directly by the Santiago network directed to communities particularly vulnerable to the adverse effects of climate change that was taken in accordance with paragraph 52 of the Rules of procedure on 1 September 2025.

6. Strategies of the Santiago network

a. Santiago network strategy

6.1 The Advisory Board adopted the Santiago network strategy 2026-2028, as contained in document SNAB/2025/05/05/Rev.1.

b. Communications strategy

6.2 The Advisory Board adopted the Santiago network communications strategy 2026-2028, as contained in document SNAB/2025/05/06/Rev.1.

c. Outreach and engagement strategy

6.3 The Advisory Board adopted the Santiago network outreach and engagement strategy 2026-2028, as contained in document SNAB/2025/05/07/Rev.1.

d. Resource mobilization strategy

6.4 The Advisory Board adopted the Santiago network resource mobilization strategy 2026-2028, as contained in document SNAB/2025/05/08/Rev.1.

7. Work programme of the Santiago network 2026 - 2027

7.1 The Advisory Board approved the Work programme of the Santiago network 2026-2027 as contained in document SNAB/2025/05/09/Rev.1.

7.2 The Advisory Board requested the Secretariat to:

7.2.1 Implement the work programme ensuring consistency with the Santiago network strategy and with the 2026 budget, guided by transparency, inclusiveness and accountability.

7.2.2 Report to the Advisory Board, at each of its meetings and intersessionally, as needed, on progress in the delivery of activities, outputs and outcomes, including any challenges in meeting timelines and expectations, for the Advisory Board to provide guidance and course adjustments, as necessary.

7.2.3 Monitor and assess the results achieved under the 2026–2027 work programme, to ensure lessons learned are captured and integrated into the development of the work programme for 2028–2029 through a participatory process.

7.2.4 Prepare an implementation plan for 2026, including assumptions and risks, and share this plan with the Advisory Board intersessionally.

7.2.5 Ensure that in the implementation of the work programme, synergies are strengthened with the Executive Committee of the Warsaw International Mechanism (WIM Executive Committee), the Fund for responding to Loss and Damage (FRLD), and other relevant entities.

8. Budgetary matters

a. Report on execution of the Santiago network budget

8.1 The Advisory Board took note of the Report on the execution of the Santiago network budget, contained in document SNAB/2025/05/10.

b. Revised Annual budget of the Santiago network 2025

8.2 The Advisory Board approved the Revised Annual budget of the Santiago network 2025, as contained in document SNAB/2025/05/11.

c. Annual budget of the Santiago network 2026

8.3 The Advisory Board approved the Annual budget of the Santiago network 2026 as contained in document SNAB/2025/05/12/Rev.1 and requested the Secretariat to facilitate a consultative process in preparing subsequent annual budgets, including with the support of the Budget Subcommittee, prior to submission for approval by the Advisory Board.

9. Collaboration with the WIM Executive Committee and with the Fund for responding to Loss and Damage (FRLD)

9.1 Acknowledging the importance of synergies, coherence and complementarity across bodies working on loss and damage, the Advisory Board:

9.1.1 Encouraged its Co-Chairs to continue collaborating with the Co-Chairs of the WIM Executive Committee and the FRLD with a view to enhancing synergies within their respective mandates and avoiding duplication of efforts to the extent possible, and requested its Co-Chairs to keep the Advisory Board informed on progress.

9.1.2 Agreed to develop a set of key messages to be used when engaging with the WIM Executive Committee, the FRLD Board, and other relevant entities with the support of the Santiago network Secretariat.

9.1.3 Decided to invite the WIM Executive Committee to:

- i. A meeting or meetings of the Advisory Board in 2026 to continue exploring ways to further enhance synergies and collaboration between the Santiago network and the WIM Executive Committee, including outreach and communication activities.
- ii. Workshops and other events organized by the Santiago network to share knowledge and information generated by and through the WIM Executive Committee, including through its thematic expert groups.

9.1.4 Requested the Secretariat to explore opportunities for the Santiago network Members and the thematic expert groups of the WIM Executive Committee to exchange views on ways in which they can leverage synergies of their work.

9.1.5 Took note for future consideration of ways to align the work of the Santiago network more effectively with the work under the WIM Executive Committee, including through synergies across their respective work programmes.

9.1.6 Decided to request its Secretariat to invite the FRLD Secretariat to a meeting or meetings of the Advisory Board in 2026 with a view to, inter alia,

facilitating the sharing of information on the modalities for accessing finance under the FRLD to inform the work of the Advisory Board, as relevant.

10. Annual report of the Santiago network to the governing body or bodies

10.1 On the basis of the outline of the annual report contained in document SNAB/2025/05/13, the Advisory Board approved the 2025 Annual report of the Santiago network for submission to the governing body or bodies¹.

11. Dates and venues of meetings in 2026

11.1 The Advisory Board, having considered document SNAB/2025/05/14 titled “Date and venue of the next meeting” and the information presented by the Secretariat:

11.1.1 Decided that the sixth meeting of the Advisory Board will take place from Tuesday, 24 March 2026 to Thursday, 26 March 2026, with an informal meeting on Monday, 23 March 2026, in Geneva, Switzerland.

11.1.2 Decided that the seventh meeting of the Advisory Board will take place from Tuesday, 29 September 2026 to Thursday, 1 October 2026 with an informal meeting on Monday, 28 September 2026.

11.1.3 Requested the Co-Chairs to explore together with the Co-Chairs of the WIM ExCom and the FRLD the possibility of back-to-back meetings with the meeting of the Board of the FRLD or the WIM Executive Committee in 2026 and/or 2027, and to inform the Advisory Board accordingly, for its consideration and approval.

12. Any other matters

12.1 The Advisory Board, having discussed matters concerning potential gaps in its Rules of procedure:

2.2.1 Decided to hold a virtual meeting on an exceptional basis in February 2026 to discuss these matters in accordance with article 30 of its Rules of procedure and requested the Secretariat, with the guidance of the Co-Chairs, to organize the virtual meeting prior to the sixth meeting of the Advisory Board, in accordance with article 31 of its Rules of procedure.

2.2.2 Also requested its Co-Chairs to review and propose any modification in the Rules of procedure of the Advisory Body for consideration by the Advisory Board at the virtual meeting referred to above, with a view to recommending them to

¹ [placeholder: link to unedited version]

the governing body or bodies through the subsidiary bodies for consideration and adoption at their session in 2026.

12.1 The Advisory Board requested the Conflict of Interest Subcommittee to review the gaps in the Santiago network conflict of interest guidelines and recommend a revised version for consideration and adoption by the Advisory Board at the virtual meeting referred to under 12.1.

13. Report of the meeting

The Advisory Board adopted the report of the meeting.

14. Closure of the meeting

The Co-Chairs declared the meeting closed.

Annex A - List of intersessional decisions

In accordance with paragraph 53 of the Rules of procedure, the decisions approved between the fourth and fifth meetings of the Advisory Board are recorded in this report as follows:

I. Date and venue of the fifth meeting of the Advisory Board

Intersessional decision on the Date and venue of the fifth meeting of the Advisory Board, transmitted to the Advisory Board on 03 June 2025 with a no-objection period ending on 10 June 2025, SNAB/2025/ISD/03.

Decision text:

The Advisory Board, having reviewed the document “Date and venue of the fifth meeting of the Advisory Board”:

- a. Decides that the fifth meeting of the Advisory Board will take place from Tuesday, 2 September 2025 to Thursday, 4 September 2025, in Geneva, Switzerland, with an informal meeting on Monday, 1 September 2025.

II. 2024 Financial Statement of the Santiago network

Intersessional decision on “2024 Financial Statement of the Santiago network” transmitted to the Advisory Board on 30 June 2025 with a no-objection period ending on 07 July 2025, SNAB/2025/ISD/04.

Decision text:

The Advisory Board, having reviewed the document “2024 financial statement of the Santiago network” and “2024 Annual Financial Audit of the Santiago network”:

- a. Endorses the 2024 financial statement of the Santiago network.

III. Approach for determining the minimum percentage of technical assistance funded directly by the Santiago network directed to communities particularly vulnerable to the adverse effects of climate change

Intersessional decision on “Approach for determining the minimum percentage of technical assistance funded directly by the Santiago network directed to communities particularly vulnerable to the adverse effects of climate change” transmitted to the Advisory Board on 9 August 2025 with a no-objection period ending on 30 August 2025, SNAB/2025/ISD/06.

Decision text:

The Advisory Board, having reviewed the document “Approach to determine the minimum percentage of technical assistance funded directly by the Santiago network directed to communities particularly vulnerable to the adverse effects of climate change”:

- a. Decides that the levels of minimum percentage of technical assistance funded directly by the Santiago network directed to communities particularly vulnerable to the adverse effects of climate change will be determined based on operational experience and in line with approved approach detailed in point b.
- b. Approves the proposed approach for determining the minimum percentage of technical assistance funded directly by the Santiago network directed to communities particularly vulnerable to the adverse effects of climate change, consisting of:
 - i. A context-specific understanding of communities vulnerable to the adverse effects of climate change.
 - ii. An operational framework to enhance community engagement in Santiago network and their access to technical assistance.
 - iii. A tracking system for assessment and systematic monitoring of the level of technical assistance directed to communities.
- c. Requests the Secretariat to develop a proposal on a minimum percentage of technical assistance funded directly by the Santiago network for communities particularly vulnerable to adverse effects of climate change, for consideration and adoption by the Advisory Board in 2026, based on operational experience as part of the anticipated review of the guidelines for managing funding.
- d. Also requests the Secretariat to report to the Advisory Board, at its meetings, on the implementation of the operational framework and on the tracking of the level of technical assistance directed to communities particularly vulnerable to adverse effects of climate change.