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**Fourth Meeting of the Advisory  
Board of the Santiago network**

**SNAB/2025/04/15**

31 March 2025

15 - 17 April 2025  
Geneva, Switzerland  
Provisional agenda item 12

## **Date and venue of the next meeting**

### **Summary**

Pursuant to paragraph 32 of the Rules of procedure of the Advisory Board of the Santiago network, at the first Advisory Board meeting of each calendar year, the co-chairs are required to propose a schedule of meetings for that calendar year.

This document has been prepared to facilitate the Advisory Board's decision on the date and venue for its fifth meeting.

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## I. Introduction

1. Pursuant to paragraph 32 of the [Rules of procedure of the Advisory Board of the Santiago network](#), at the first Advisory Board meeting of each calendar year, the co-chairs shall propose a schedule of meetings for that calendar year.
2. This document has been prepared to assist the Advisory Board in confirming the date and venue of its fifth meeting.

## II. Fifth meeting of the Advisory Board

3. In accordance with paragraph 28 of the Rules of procedure of the Advisory Board of the Santiago network, "The Advisory Board shall meet at least twice a year, where possible in connection with meetings of the WIM ExCom, while retaining its flexibility to adjust the number of meetings to suit its needs."
4. Furthermore, as delineated in paragraph 29 of the rules of procedure, "Decisions on the location of meetings other than the location of the Santiago network Secretariat shall take into account the costs and benefits of venue rotation, particularly in developing countries and with respect to facilitating the participation of key stakeholders, as well as the location of the ExCom meetings."
5. Key events in the period September - October 2025 are highlighted here for consideration. A full calendar of key events in 2025 can be found in Annex I.

MONTH	EVENT	DATES
SEPTEMBER	UNGA 80	9-23 September 2025, New York City, USA
	NYC Climate Week	21-28 September, New York City, USA
	WIM ExCom 23	30 September - 3 October, Bonn, Germany
OCTOBER	FRLD B7	8-10 October, Philippines
TBC	Climate Week	Unknown
	Pre-COP30	Unknown

6. In light of the above, the Santiago network Secretariat proposes the following two options for the fifth Advisory Board meeting of the Santiago network (SNAB5), to facilitate the Advisory Board's consideration:
  - a. **Option 1:** Early October, immediately following the 23rd meeting of the Executive Committee of the Warsaw International Mechanism for Loss and Damage (WIM ExCom), currently planned for the week beginning on September 29th 2025, in Bonn, Germany. This option offers the advantage of aligning with the WIM ExCom schedule, potentially reducing travel costs and maximizing coordination between the two bodies.

- b. **Option 2:** Sunday 5 - Tuesday 7 October 2025, immediately preceding the seventh Board meeting of the Fund for responding to Loss and Damage (FRLD B7), scheduled for 8-10 October in the Philippines. This option provides an opportunity to engage with stakeholders involved in the FRLD process and to advance coordination, complementarity and coherence in advance of COP30.
7. The two presented options offer unique benefits and distinct advantages, particularly in terms of coordination and complementarity within the loss and damage landscape. While option 1 allows alignment with the WIM ExCom and its five-year rolling work plan, option 2 allows for coordination with the FRLD and is consistent with the deliberations of the second Advisory Board meeting, wherein the significance of holding meetings in developing countries was highlighted.
8. The proposed options would leave five and four weeks, respectively, before the start of the United Nations Climate Change Conference<sup>1</sup> in Belém, from 10 to 21 November 2025. The Secretariat will coordinate with the UNFCCC secretariat on the timing for the submission of the annual report on activities of the Santiago network, to allow time, upon approval, for necessary editing and availability ahead of the Conference.
9. The proposed options would provide sufficient time for the Advisory Board to engage substantially in intersessional work between its fourth and fifth meetings, including the possibility of an informal hybrid meeting on strategic matters, should it so decide<sup>2</sup>.
10. These options are provided for the Advisory Board's consideration, acknowledging that the Advisory Board may also develop and select alternative approaches that best reflect its needs and priorities.

### III. Benefits of convening SNAB meetings back-to-back with other bodies' meetings

#### A. Benefits of convening SNAB meetings back-to-back with WIM ExCom meetings

11. In accordance with paragraph 29 of the Rules of procedure of the Advisory Board of the Santiago network, the "Advisory Board shall hold its meetings at the location of the Santiago network Secretariat head office, unless otherwise decided by the Advisory Board and subject to the necessary arrangements being made, and may hold meetings in hybrid (in person and virtual) format. Decisions on the location of meetings other than the location of the Santiago network Secretariat shall take into account the costs and benefits of venue rotation, particularly in developing countries and with respect to facilitating the participation of key stakeholders, as well as the location of the ExCom meetings."
12. In this context, holding a Santiago network Advisory Board meeting back-to-back with the meeting of the WIM ExCom is considered strategically important for the following reasons:

<sup>1</sup> 30th session of the Conference of the Parties (COP 29) to the UNFCCC (and related meetings).

<sup>2</sup> Please see SNAB 4 document "Santiago network strategy: zero draft and development roadmap" (SNAB/2025/4/11).

- a. Established as "part of" the WIM, the Santiago network operates within the broader framework of the WIM.
- b. Contribute to the effective implementation of the functions of the WIM, in line with the provisions in paragraph 7 of decision 2/CP.19 and Article 8 of the Paris Agreement, by catalysing the technical assistance of OBNEs.
- c. Facilitate the consideration of a wide range of topics relevant to averting, minimizing and addressing loss and damage approaches, including areas referred to in the strategic workstreams of the five-year rolling workplan of the WIM ExCom.
- d. Enable optimal travel of common members, advisers, observers and other participants in the two meetings, resulting in increased efficiency of resources and reduced travel cost and carbon footprint.
- e. Enable a joint event between the two bodies, resulting in greater exposure to shared issues of loss and damage.

## **B. Benefits of convening SNAB meetings back-to-back with FRLD Board meetings**

13. Through various COP/CMA decisions, Parties have asked for coherence and complementarity between the FRLD and the Santiago network. This includes the participation of the Advisory Board in the annual high-level dialogue on coordination and complementarity, and coordination between the Secretariats of the two mechanisms by aligning technical assistance and programmatic approaches to support developing countries. The Santiago network Secretariat and the Secretariat of the FRLD have recently signed a Letter of Intent to outline a framework for cooperation between them.
14. In this context, holding the Santiago network Advisory Board meeting back-to-back with the FRLD Board meeting is considered strategically important for the following reasons:
  - a. Demonstrate the intent of coordination and complementarity between the two loss and damage bodies, including through the sharing of good practices and lessons learned in the operationalisation processes to find greater complementarities.
  - b. Lay the foundation for greater collaboration, harnessing each other's comparative expertise and complementary mandates, especially with regard to supporting countries seeking access to financing through technical assistance.
  - c. Enhanced coordination around the operationalization of both the Santiago network and the FRLD in 2025.
  - d. Enable optimal travel of common members, advisers, observers and other participants in the two meetings, resulting in increased efficiency of resources and reduced travel cost and carbon footprint.
  - e. Enable a joint event between the two bodies, resulting in greater exposure to shared issues of loss and damage.
  - f. Expand outreach to different OBNEs and communities of practice attending as observers in the two meetings.

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#### **IV. Recommendation**

15. The Advisory Board is invited to consider the options for the fifth Advisory Board meeting contained in paragraph 6 of this document, as well as other alternatives it may wish to consider.

## Annex I: Key events in 2025

MONTH	EVENT	DATES	LINK
APRIL	<b>FRLD B5</b>	8-10 April, Bridgetown, Barbados	<a href="https://unfccc.int/event/fifth-meeting-of-the-board-of-the-fund-for-responding-to-loss-and-damage-0">https://unfccc.int/event/fifth-meeting-of-the-board-of-the-fund-for-responding-to-loss-and-damage-0</a>
	<b>NAP Expo</b>	TBC	<a href="https://unfccc.int/event/nap-expo-2025">https://unfccc.int/event/nap-expo-2025</a>
	<b>SNAB 4</b>	15-17 April, Geneva, Switzerland	<a href="https://santiago-network.org/fourth-advisory-board-meeting">https://santiago-network.org/fourth-advisory-board-meeting</a>
	<b>Annual High Level Dialogue on Strengthening Response(s) to Loss and Damage through Complementarity, Coherence and Coordination</b>	23 April, Washington, D.C., USA  On the margins of the IMF / World Bank Spring Meetings, 21-26 April	<a href="https://www.linkedin.com/posts/frld_frld-climateaction-lossanddamage-activity-7304939385689403394-k9lC?utm_source=share&amp;utm_medium=member_desktop&amp;rcm=ACoAAFHln84BaYFFK4HtuXXAs9CxsELxhBwQL8">https://www.linkedin.com/posts/frld_frld-climateaction-lossanddamage-activity-7304939385689403394-k9lC?utm_source=share&amp;utm_medium=member_desktop&amp;rcm=ACoAAFHln84BaYFFK4HtuXXAs9CxsELxhBwQL8</a>
MAY	<b>ExCom 22</b>	13-15 May, Bonn, Germany	<a href="https://unfccc.int/wim-excom#Meetings-reports-and-relevant-decisions">https://unfccc.int/wim-excom#Meetings-reports-and-relevant-decisions</a>  <a href="https://unfccc.int/event/WIMExCom22">https://unfccc.int/event/WIMExCom22</a>
	<b>UNFCCC Climate Week</b>	19-23 May, Panama City, Panama	<a href="https://unfccc.int/topics/climate-weeks#2025">https://unfccc.int/topics/climate-weeks#2025</a>
JUNE	<b>2025 World Resilient Recovery Conference (WRRC)</b>	3 June, Geneva, Switzerland	<a href="https://globalplatform.undrr.org/2025/programme/preparatory-days/wrrc">https://globalplatform.undrr.org/2025/programme/preparatory-days/wrrc</a>
	<b>Global Platform for Disaster Risk Reduction</b>	2-6 June, Geneva, Switzerland	<a href="https://globalplatform.undrr.org/">https://globalplatform.undrr.org/</a>
	<b>SB62 (Bonn Climate Conference)</b>	16-26 June, Bonn, Germany	<a href="https://unfccc.int/conference/first-sessional-period-2025">https://unfccc.int/conference/first-sessional-period-2025</a>
JULY	<b>FRLD B6</b>	9-11 June, Philippines	<a href="https://unfccc.int/loss-and-damage-fund-joint-interim-secretariat#Meetings-and-events">https://unfccc.int/loss-and-damage-fund-joint-interim-secretariat#Meetings-and-events</a>
AUGUST			
SEPTEMBER	<b>UNGA 80</b>	9-23 September, New York City, USA	<a href="https://sdg.iisd.org/events/80th-session-of-the-un-general-assembly-unga-80/">https://sdg.iisd.org/events/80th-session-of-the-un-general-assembly-unga-80/</a>

MONTH	EVENT	DATES	LINK
	<b>NYC Climate Week</b>	21–28 September, New York City, USA	<a href="https://www.theclimategroup.org/our-work/events/climate-week-nyc-2025#:~:text=Next%20year%2C%20Climate%20Week%20NYC,the%20City%20of%20New%20York.&amp;text=Get%20in%20touch%20for%20more%20details%20regarding%20sponsorship%20enquiries">https://www.theclimategroup.org/our-work/events/climate-week-nyc-2025#:~:text=Next%20year%2C%20Climate%20Week%20NYC,the%20City%20of%20New%20York.&amp;text=Get%20in%20touch%20for%20more%20details%20regarding%20sponsorship%20enquiries</a>
	<b>WIM ExCom 23</b>	30 September - 3 October, Bonn, Germany	<a href="https://unfccc.int/event/WIMExCom23">https://unfccc.int/event/WIMExCom23</a>
<b>OCTOBER</b>	<b>FRLD B7</b>	8-10 October, Philippines	<a href="https://unfccc.int/loss-and-damage-fund-joint-interim-secretariat#Meetings-and-events">https://unfccc.int/loss-and-damage-fund-joint-interim-secretariat#Meetings-and-events</a>  <a href="https://unfccc.int/event/WIMExCom23">https://unfccc.int/event/WIMExCom23</a>
<b>NOVEMBER</b>	<b>COP30 / CMA 7</b>	10–21 November, Belém, Brazil	<a href="https://unfccc.int/process/bodies/supreme-bodies/conference-of-the-parties-cop">https://unfccc.int/process/bodies/supreme-bodies/conference-of-the-parties-cop</a>  <a href="https://unfccc.int/process/bodies/supreme-bodies/conference-of-the-parties-serving-as-the-meeting-of-the-parties-to-the-paris-agreement-cma">https://unfccc.int/process/bodies/supreme-bodies/conference-of-the-parties-serving-as-the-meeting-of-the-parties-to-the-paris-agreement-cma</a>
<b>DECEMBER</b>			
<b>TBC</b>	<b>Climate Week</b>	Unknown - envisaged to take place ahead of COP30.	
	<b>Pre-COP30</b>	Unknown	