

Please submit all information and relevant support documents using the **online form** or by email to [members@santiago-network.org](mailto:members@santiago-network.org)

## Template for Expression of Interest – Santiago network membership

Organizations, bodies, networks and experts (OBNEs) that can provide technical assistance for relevant approaches for averting, minimizing and addressing loss and damage are invited to become a member of the Santiago network. Interested OBNEs can complete this expression of interest or submit the requisite information to the contact information provided below.

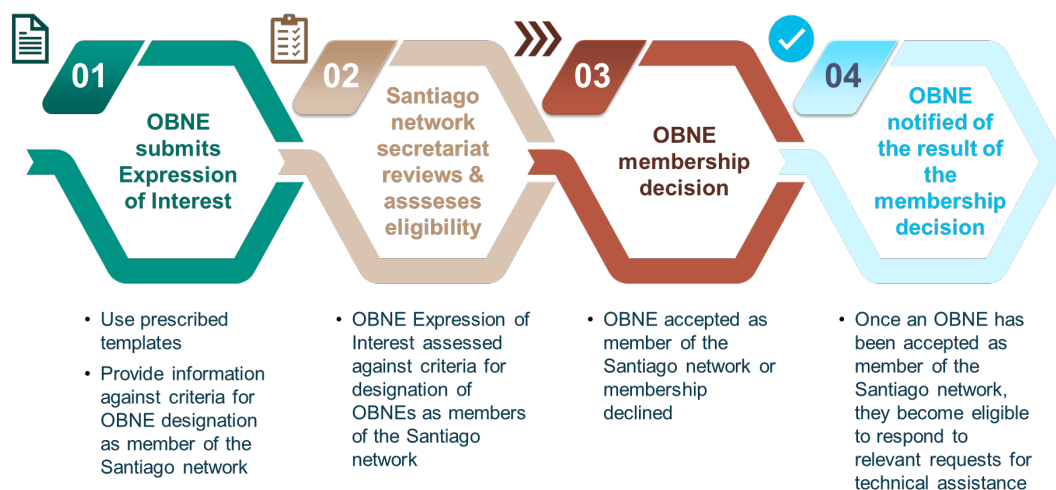
The Santiago network was established in 2019 to catalyze the technical assistance of relevant OBNEs for the implementation of relevant approaches for averting, minimizing and addressing loss and damage associated with the adverse effects of climate change at the local, national and regional level in developing countries that are particularly vulnerable to the adverse effects of climate change.<sup>1</sup> Technical assistance will be country- and demand-driven, and delivered according to the functions of the Santiago network.<sup>2</sup>

As a member, an OBNE will be rostered and able to provide technical assistance through resources of the Santiago network or through complementary or own resources. In addition, members will:

- Benefit from expertise and experience developed through the Santiago network
- Be able to showcase services offered by virtue of being in the Santiago network
- Benefit from networking opportunities with other OBNEs and network activities to facilitate collaboration among funding arrangements for responding to loss and damage

This expression of interest is designed for all OBNEs. The relevant sections should be completed according to the designation. Once the information is processed, the Santiago network secretariat will formally advise the applicant of the decision and any other relevant information. Special provisions will be made for OBNEs that may require other options than this template to submit an expression of interest.

The process for membership is as follows:



For further details, please contact [members@santiago-network.org](mailto:members@santiago-network.org), or visit the website, <https://santiago-network.org/membership>.

*Disclaimer: Completing this expression of interest does not guarantee that an OBNE will become a member of the Santiago network or be selected to respond to technical assistance requests. Due process will be followed according to the relevant guidelines approved by the Advisory Board of the Santiago*

<sup>1</sup> Decision 2/CMA.2; noted in 2/CP.25; 12/CMA.4 and 11/CP.27, Annex 1 paragraph 1

<sup>2</sup> *ibid*

network. Once approved as a member, information on the OBNE will be made public, while respecting the privacy and confidentiality of sensitive information provided to the Santiago network secretariat.

**Supplementary information:**

- We kindly ask you to consult the [guidelines for the designation of organizations, bodies, networks and experts](#) and the [Santiago network website](#) before completing this form.
- Information to be included on the Santiago network membership webpage may include logo, name / acronym of the OBNE, webpage link, location of the OBNE, type of OBNE, short bio, etc.
- In addition to the required information as part of the expression of interest, OBNEs may provide a short bio that will be displayed on the Santiago network website.
- **For file uploads, please use the following naming convention: [OBNE name/acronym]\_[section of the expression of interest form, e.g. criterion 1]\_[document descriptor]**

<b><u>Contact Information</u></b>	
Name of the Organization, Body, Network or Expert (OBNE)	
Mailing Address	
Primary contact for OBNE (name, position/role, department (if applicable), phone)	
Website	
Email address	
<b>Statement of motivation and value addition for joining the Santiago network</b>	
OBNEs may provide a statement of motivation and value addition in keeping with the functions of the Santiago network and area(s) of expertise (no more than 300 words / 1800 characters) – <i>optional</i>	

## Criteria for membership for all OBNEs

Standard Criteria for membership for all interested OBNEs:

### **1. Proven expertise in topics relevant to averting, minimizing and addressing loss and damage**

*To assure relevance and quality of expertise and services delivered by OBNEs, information on current expertise in a topic relevant to averting, minimizing and addressing loss and damage associated with climate change and types of activities for which technical assistance can be supported must be provided. OBNEs are required to provide the professional profiles of the experts or information on the relevant teams/departments/branches in Appendix A.*

Topics:

Activities:

Other relevant information:

### **2. Demonstrated experience in topics and activities relevant to averting, minimizing and addressing loss and damage**

*OBNE must demonstrate a minimum of three years of experience in a topic relevant to averting, minimizing and addressing loss and damage associated with climate change. Supporting documents can be placed in an appendix or attached to the email when making the application. Information for a maximum of the 10 most relevant initiatives or project should be provided, with supporting documentation in Appendix B (please add additional projects / initiatives in the supplementary information section below).*

*NB: The Director of the Santiago network secretariat could make exemptions for specific OBNEs, particularly those of local communities, indigenous peoples, youth and children, etc. and communicate such exemptions to the Advisory Board.*

#### **Project/initiative 1**

Title:

Project description (max 200 words):

<p>Duration (<i>month/year to month/year</i>):</p> <p>Partners:</p> <p>Location (country/communities):</p> <p>Topic/focus area:</p>	<p>Appendix with supporting documents</p>
<p><b>Project/initiative 2</b></p> <p>Title:</p> <p>Duration (<i>month/year to month/year</i>):</p> <p>Partners:</p> <p>Location (country/communities):</p> <p>Topic/focus area:</p>	<p>Project description (max 200 words):</p> <p>Appendix with supporting documents</p>

**Additional information: Organizations**

Year of registration	
Country/countries of registration	
Location of main office and other offices	
Mandate	
Type of organization (select all that apply)	<p>Government (national)</p> <p>Local government</p> <p>Private sector</p> <p>Academic/research</p>

	Non-governmental organization (NGO) Community-based organization (CBO) Indigenous peoples organizations (IPO) United Nations organization International organization Financial institution Other _____
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**Additional information: Bodies**

Year of registration, if applicable	
Country/countries of registration	
Location of main office and other offices	
Size and composition	
Mandate	
Type of body (select all that apply)	Government (national) Local government Private sector Academic/research Non-governmental organization (NGO) Community-based organization (CBO) Indigenous peoples organizations (IPO) United Nations organization International organization Financial institution Multi-sectoral Other _____

**Additional information: Networks**

Year of registration, if applicable	
Country/countries of registration	
Location of main office and other offices	
Composition of network (list all members)	<p><b>Member 1:</b> Name:  Mandate/Focus areas:  Location(s):  Lead entity (select if applicable) --</p> <p><b>Member 2:</b> Name:  Mandate/Focus areas:  Location(s):  Lead entity (select if applicable) --</p> <p><b>Member 3:</b> Name:  Mandate/Focus areas:  Location(s):  Lead entity (select if applicable)</p>

Other relevant network details	Appendix (select if additional documents provided)
Mandate of the network	
Type of network (select all that apply)	Government (national) Local government Private sector Academic/research Non-governmental organization (NGO) Community-based organization (CBO) Indigenous peoples organizations (IPO) United Nations organization International organization Financial institution Multi-sectoral Other _____

### Commitments

Each OBNE is required to make commitments in order to be considered members of the Santiago network.

The \_\_\_\_\_ commit to the following (required):

Take into consideration the cross-cutting issues referred to in the eleventh preambular paragraph of the Paris Agreement <sup>3</sup>

Adhering to the conflict of interest guidelines of the Santiago network

Adhere to appropriate environmental and social safeguards

### Declaration and Signature

#### **Declaration**

I confirm that the information provided in this application is accurate and correct to the best of my knowledge.

<sup>3</sup> “...respect, promote and consider their respective obligations on human rights, the right to health, the rights of indigenous peoples, local communities, migrants, children, persons with disabilities and people in vulnerable situations and the right to development, as well as gender equality, empowerment of women and intergenerational equity”

Date (day-month-year):	Signature:    Authorizing Officer
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**Appendix A – Expertise in topics relevant to averting, minimizing and addressing loss and damage**

[Supporting documentation relating to Criteria 1]

**Appendix B – Demonstrated experience in topics and activities relevant to averting, minimizing and addressing loss and damage**

[Supporting documentation relating to Criteria 2]

**Appendix C – Other Supporting Documents**

[Supporting documentation for other criteria]

*Supplementary information:*

Potential members may submit the following supplementary information.

Acronym of OBNE name	
<p>Biographical information</p> <p><i>Please outline in no more than 75-100 words (600 characters) the OBNE's mission and how that mission contributes to the work of the Santiago network for inclusion on the webpage. Optional. This information will be displayed on the Santiago network member webpage.</i></p>	
Logo	<p>Please provide a high-resolution (300dpi) logo file in png format with a transparent background. If there are colour and black and white iterations of the logo for different backgrounds, please share both versions. Please include this as supporting documents in Appendix C.</p>
Geographical scope – global / regional level (select all that apply)	<p>Work is done globally</p> <p>Africa</p>



<p><i>Only those should be captured where the OBNE works on loss and damage topics.</i></p>	<p>Asia</p> <p>Europe</p> <p>Latin America and the Caribbean</p> <p>Northern America</p> <p>Oceania</p> <p>Work is done on country-level only (please provide details on the country / countries below)</p> <p>Other _____</p>
<p>Geographical scope – country level</p> <p><i>Only those should be captured where the OBNE works on loss and damage topics.</i></p>	
<p><b>Consent to publish information on the Santiago network members’ page</b></p> <p>The logo, name and acronym of the OBNE, official website, location, type of OBNE and short bio of accepted members may be displayed on the Santiago network website, if the OBNE agrees to their use.</p> <p><i>This is optional and information will only be displayed for members who agree to this use.</i></p>	
<p>Do you agree to the use of the logo and supplementary biographical information you have provided in this form on the Santiago network official website and in Santiago network internal and external products?</p> <p>Yes, I agree.</p>	

*Supplementary information – criterion 2*

**Demonstrated experience in topics and activities relevant to averting, minimizing and addressing loss and damage**

Please provide here information for a maximum of the 10 most relevant initiatives or projects should be provided, with supporting documentation in Appendix B.2.

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**Supplementary information:** OBNEs may provide a link to the project webpage (where applicable).

<p><b>Project/initiative 3</b></p> <p>Title:</p> <p>Duration (<i>month/year to month/year</i>):</p> <p>Partners:</p> <p>Location (country/communities):</p> <p>Topic/focus area:</p>	<p>Project description (max 200 words):</p> <p>Appendix with supporting documents</p>
<p><b>Project/initiative 4</b></p> <p>Title:</p> <p>Duration (<i>month/year to month/year</i>):</p> <p>Partners:</p> <p>Location (country/communities):</p> <p>Topic/focus area:</p>	<p>Project description (max 200 words):</p> <p>Appendix with supporting documents</p>

<p><b>Project/initiative 5</b></p> <p>Title:</p> <p>Duration (<i>month/year to month/year</i>):</p> <p>Partners:</p> <p>Location (country/communities):</p> <p>Topic/focus area:</p>	<p>Project description (max 200 words):</p> <p>Appendix with supporting documents</p>
<p><b>Project/initiative 6</b></p> <p>Title:</p> <p>Duration (<i>month/year to month/year</i>):</p> <p>Partners:</p> <p>Location (country/communities):</p> <p>Topic/focus area:</p>	<p>Project description (max 200 words):</p> <p>Appendix with supporting documents</p>

<p><b>Project/initiative 7</b></p> <p>Title:</p> <p>Duration (<i>month/year to month/year</i>):</p> <p>Partners:</p> <p>Location (country/communities):</p> <p>Topic/focus area:</p>	<p>Project description (max 200 words):</p> <p>Appendix with supporting documents</p>
<p><b>Project/initiative 8</b></p> <p>Title:</p> <p>Duration (<i>month/year to month/year</i>):</p> <p>Partners:</p> <p>Location (country/communities):</p> <p>Topic/focus area:</p>	<p>Project description (max 200 words):</p> <p>Appendix with supporting documents</p>

<p><b>Project/initiative 9</b></p> <p>Title:</p> <p>Duration (<i>month/year to month/year</i>):</p> <p>Partners:</p> <p>Location (country/communities):</p> <p>Topic/focus area:</p>	<p>Project description (max 200 words):</p> <p>Appendix with supporting documents</p>
<p><b>Project/initiative 10</b></p> <p>Title:</p> <p>Duration (<i>month/year to month/year</i>):</p> <p>Partners:</p> <p>Location (country/communities):</p> <p>Topic/focus area:</p>	<p>Project description (max 200 words):</p> <p>Appendix with supporting documents</p>

*Supplementary information – composition of networks*

List all network members.

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**Supplementary information:** *OBNEs may include a list of all members (links to the member page on the network's official website are also accepted, provided it lists all members).*

List of all network members: